# instructions for use

\*Follow the link/OR code to download the version of iTEC on Access you want to use with the device.

## https://itec-onaccess.com/

# iTEC on Access<sup>®</sup>







WEBSITE



#### Turn on your device:

Open the iTEC on Access app, tap the menu icon in the upper left corner, tap "add device".

Then touch the keypad on the lock/device to activate it. If the lock/device has been activated in search mode, it will appear available and can be added via the "+" icon.

## Change the admin code:

- 1) Turn on the iTEC on Access APP.
- 2) Select the lock/device to create a key.
- 3) Touch the "gear" symbol.
- 4) Basic Settings.
- 5) Option "Admin Code" and follow the instructions.

#### Send the electronic keys:

- 1) Open the iTEC on Access APP.
- 2) Select the lock/device to create a key.
- 3) Tap "ekey". Choose a temporary key or a permanent key.
- 4) Enter the person's mobile number/email and tap "send".

#### Submit passwords:

- 1) Open the iTEC on Access APP.
- 2) Select the lock/device to create a password.
- 3) Tap on "access code". Choose a validity period (single, mi-
- nute(s), hour(s), day(s), month(s), permanent).
- 4) Tap the "generate" button to create a code.
- 5) Tap "send text message" to send the code to the user.

#### **Create card:**

- 1) Open the iTEC on Access APP.
- 2) Select the lock/device to create a card.
- 3) Touch the "IC card" icon.
- 4) Add card.
- 5) Choose the option "permanent, programmed or cyclic".
- 6) Click "ok" and follow APP instructions.

#### **Create fingerprint:**

- 1) Open the iTEC on Access APP.
- 2) Select the lock/device to create a fingerprint.
- 3) Tap the "fingerprints" icon.
- 4) Add fingerprint.
- 5) Follow the instructions.

#### **Open and close:**

1) Turn on the iTEC on Access APP.

2) Select the lock/device you want to open and tap the padlock icon.

- 3) Check Pop Up on your mobile.
- 4) Observe the lock/device to be opened.

5) Tap and hold the device icon, and it will close. If you set automatic closing, after a certain set time, it will lock automatically.





home.