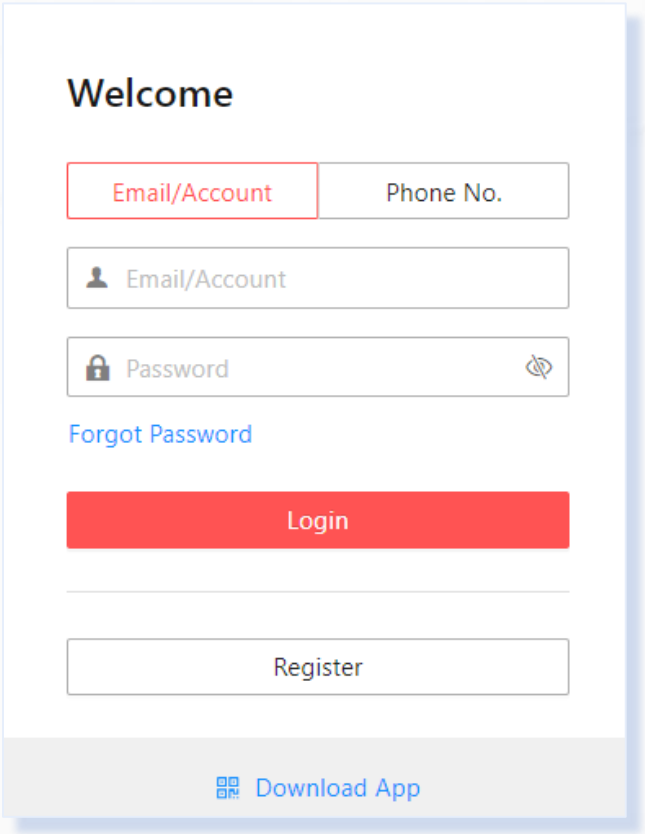
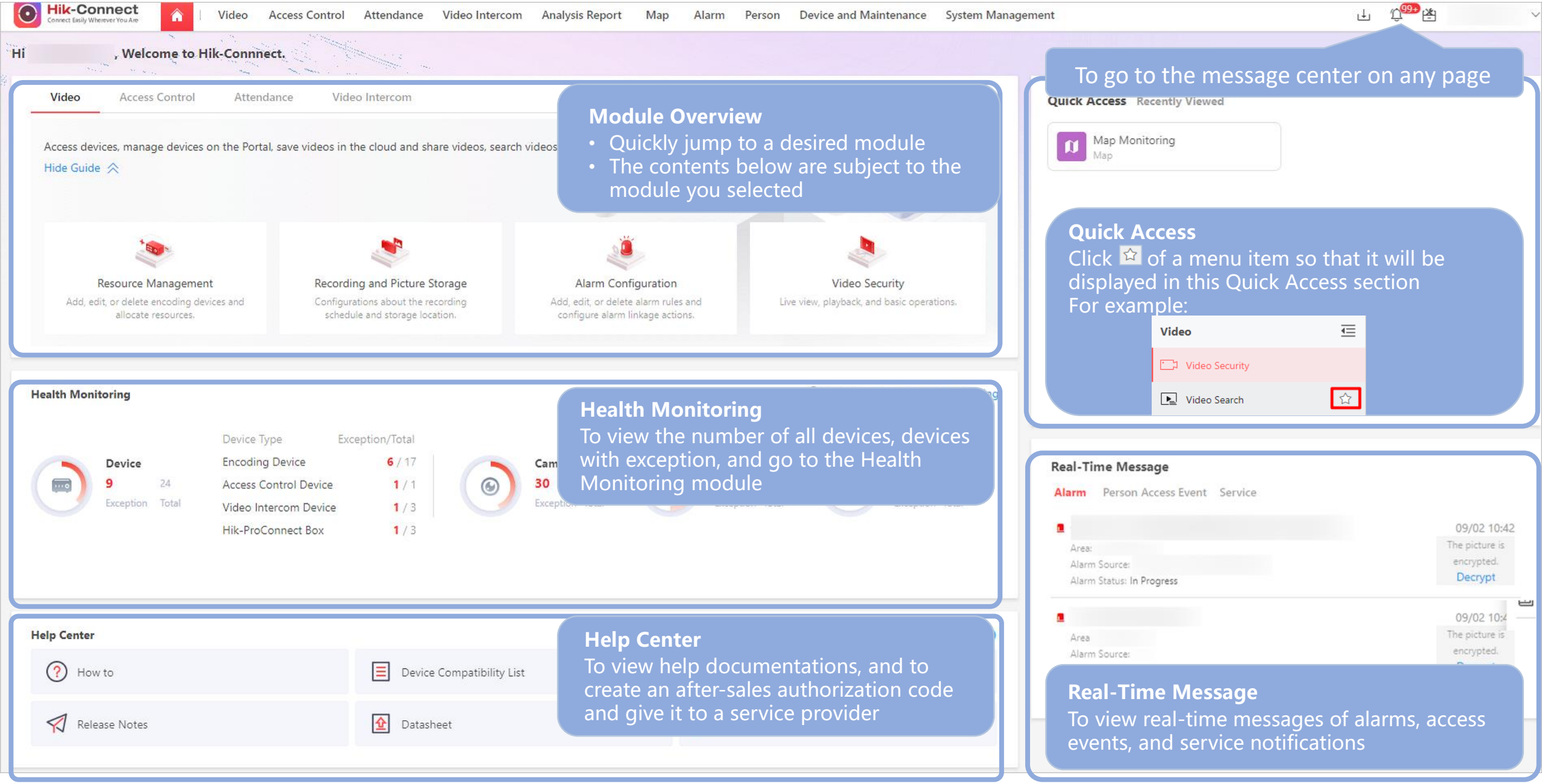
Hik-Connect 6
Unified security, from residence to business

1. Visit www.hik-connect.com.
2. Select country/region and language in the upper-right corner.
3. Log in to Hik-Connect via email or phone number.
4. Enter your password.
5. Click **Login**.





Module Overview

- Quickly jump to a desired module
- The contents below are subject to the module you selected

Health Monitoring

To view the number of all devices, devices with exception, and go to the Health Monitoring module

Help Center

To view help documentations, and to create an after-sales authorization code and give it to a service provider

To go to the message center on any page

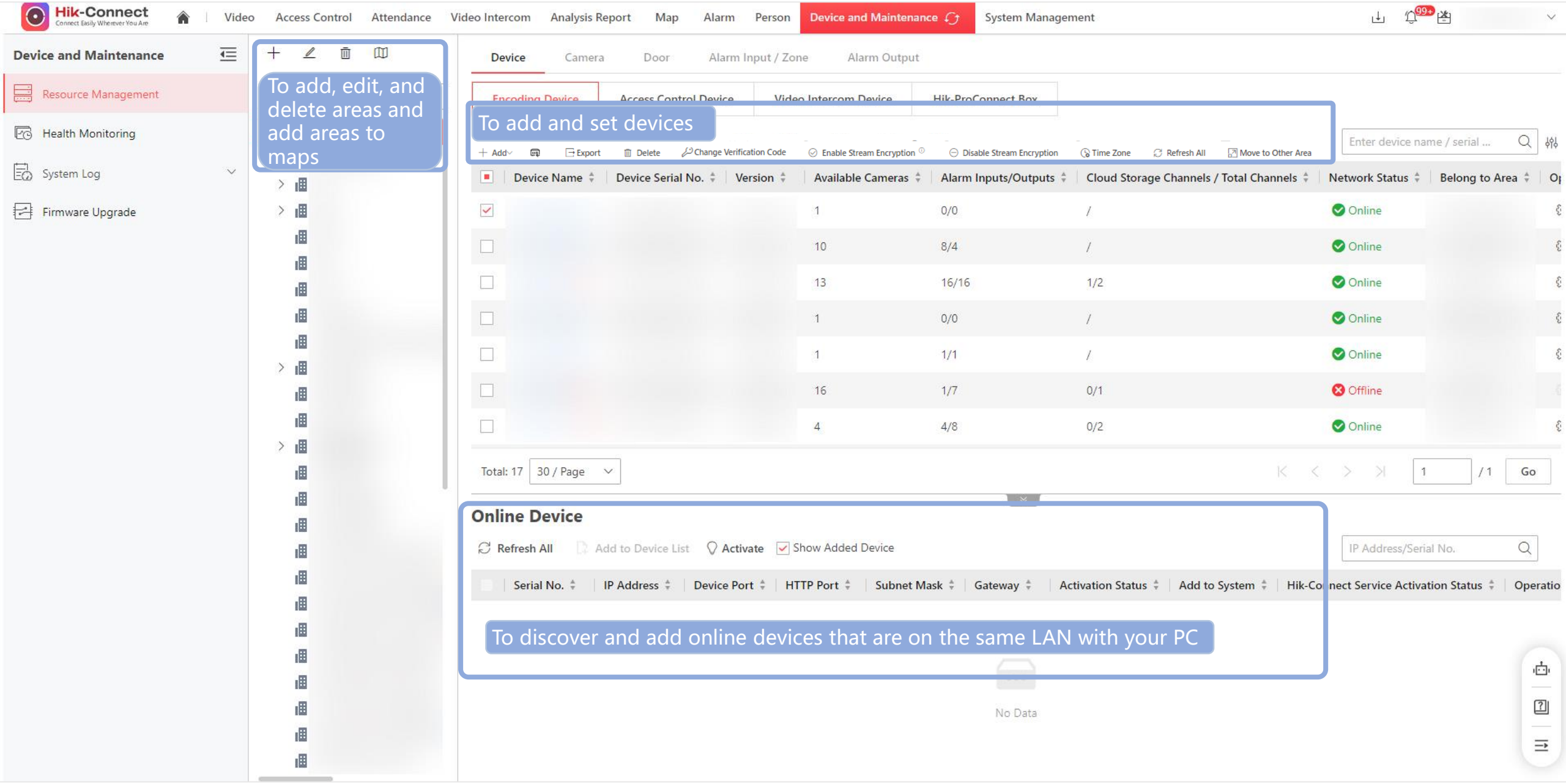
Quick Access

Click ☆ of a menu item so that it will be displayed in this Quick Access section
For example:

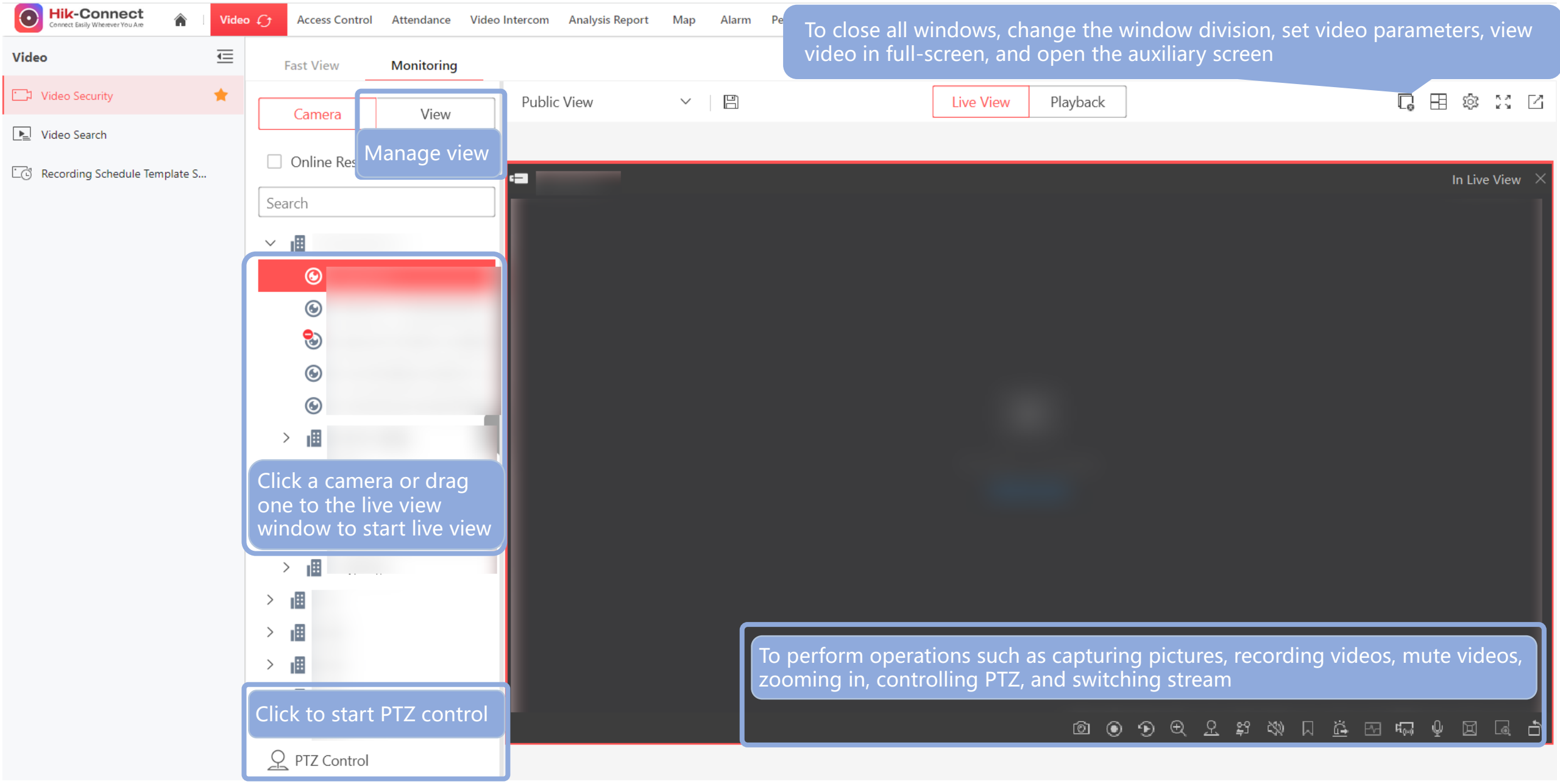
Real-Time Message

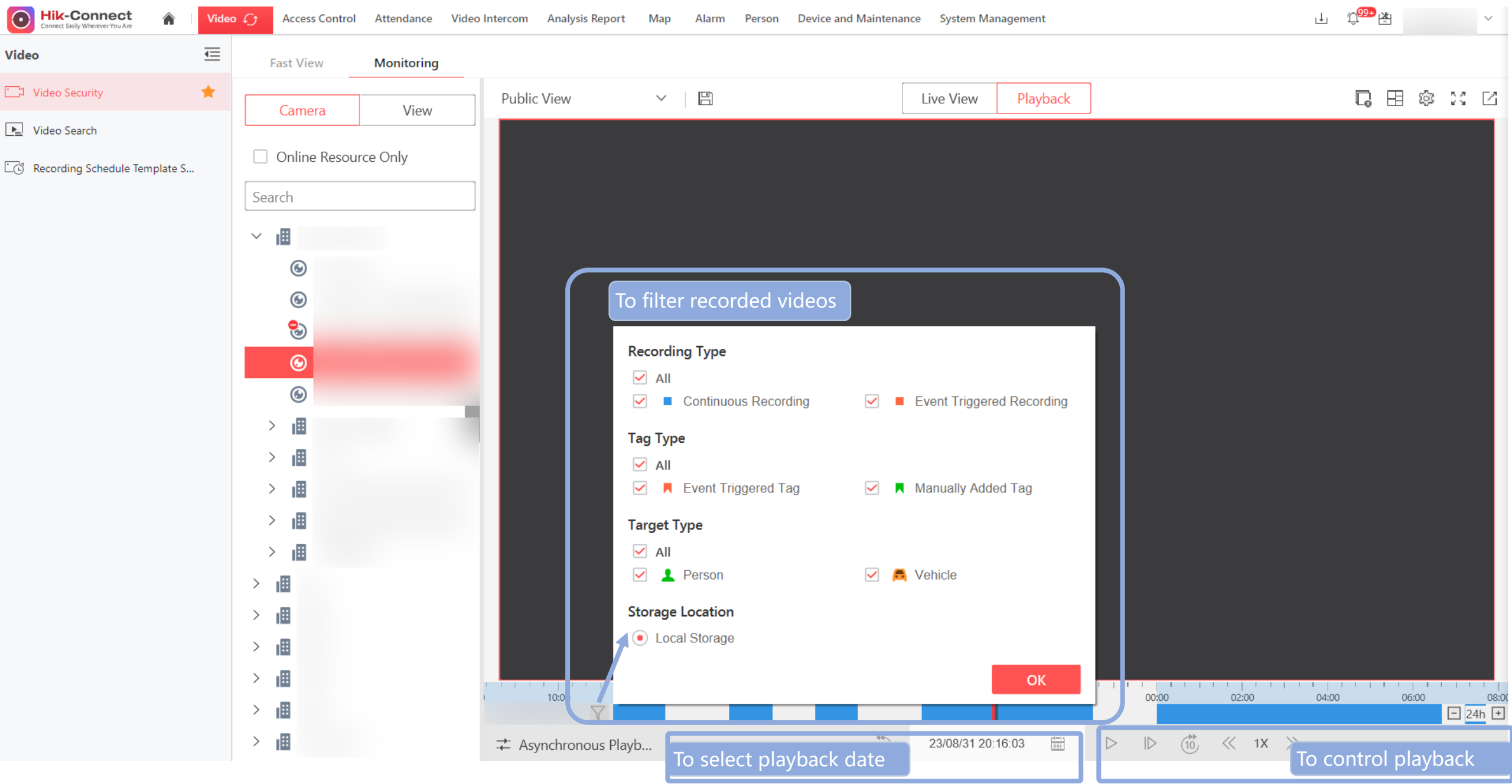
To view real-time messages of alarms, access events, and service notifications

Manage Devices 3/9



Live View 4/9


Hik-Connect
Connect Easily Wherever You Are
Video
Access Control
Attendance
Video Intercom
Analysis Report
Map
Alarm
Video
Video Security
Video Search
Recording Schedule Template S...
Fast View
Monitoring
Camera
View
Online Res
Search
Public View
Live View
Playback
In Live View
PTZ Control
To close all windows, change the window division, set video parameters, view video in full-screen, and open the auxiliary screen
Manage view
Click a camera or drag one to the live view window to start live view
Click to start PTZ control
To perform operations such as capturing pictures, recording videos, mute videos, zooming in, controlling PTZ, and switching stream


Hik-Connect
Video
Access Control
Attendance
Video Intercom
Analysis Report
Map
Alarm
Person
Device and Maintenance
System Management
Video
Video Security
Video Search
Recording Schedule Template S...
Fast View
Monitoring
Camera
View
Online Resource Only
Search
Public View
Live View
Playback
To filter recorded videos
Recording Type
All
Continuous Recording
Event Triggered Recording
Tag Type
All
Event Triggered Tag
Manually Added Tag
Target Type
All
Person
Vehicle
Storage Location
Local Storage
OK
Asynchronous Playb...
23/08/31 20:16:03
To select playback date
1X
To control playback

Access Control 6/9

Hik-Connect | Video Intercom | Analysis Report | System Management | Device and Maintenance | Person | Alarm | Map | Access Control | Video | Attendance

Access Control

- Real-Time Monitoring
- Access Level
  - Access Level Overview
  - Manage Access Level
  - Assign by Department
  - Assign by Person
- Temporary Pass Managem
- Search
  - Access Record Retrieval
  - Device Recorded Data Retr
- Access Control Configuration
  - Holiday Settings
  - Access Schedule Template
  - General
  - Event Notification

Search | Unlock Door | Lock Door | Remain Unlocked | Remain Locked | Show Picture of Door

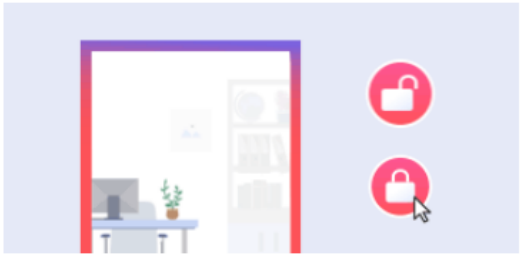
To unlock/lock doors, and change door status to remain unlocked / remain locked

An access level defines which doors can be accessed during the specified time period

Easily Assign Access Levels

You can assign access levels by department or by person to realize fast or differentiated assignment needs.

- By department: Assign access levels quickly so that even persons added to a department later on can have the same access as the persons in the same department.
- By person: Assign access levels to special persons (e.g., leaders) to accommodate their special access needs.



Check Door Status and Control Doors Remotely

You can check door status here in real time, quickly control one or multiple doors remotely, and control all doors with one click.

1 / 1 Go

Real-Time Event

Auto-Switch to the Latest Record

Profile | ID | First Name | Last Name | Person Group | Skin-Surfa

No Data

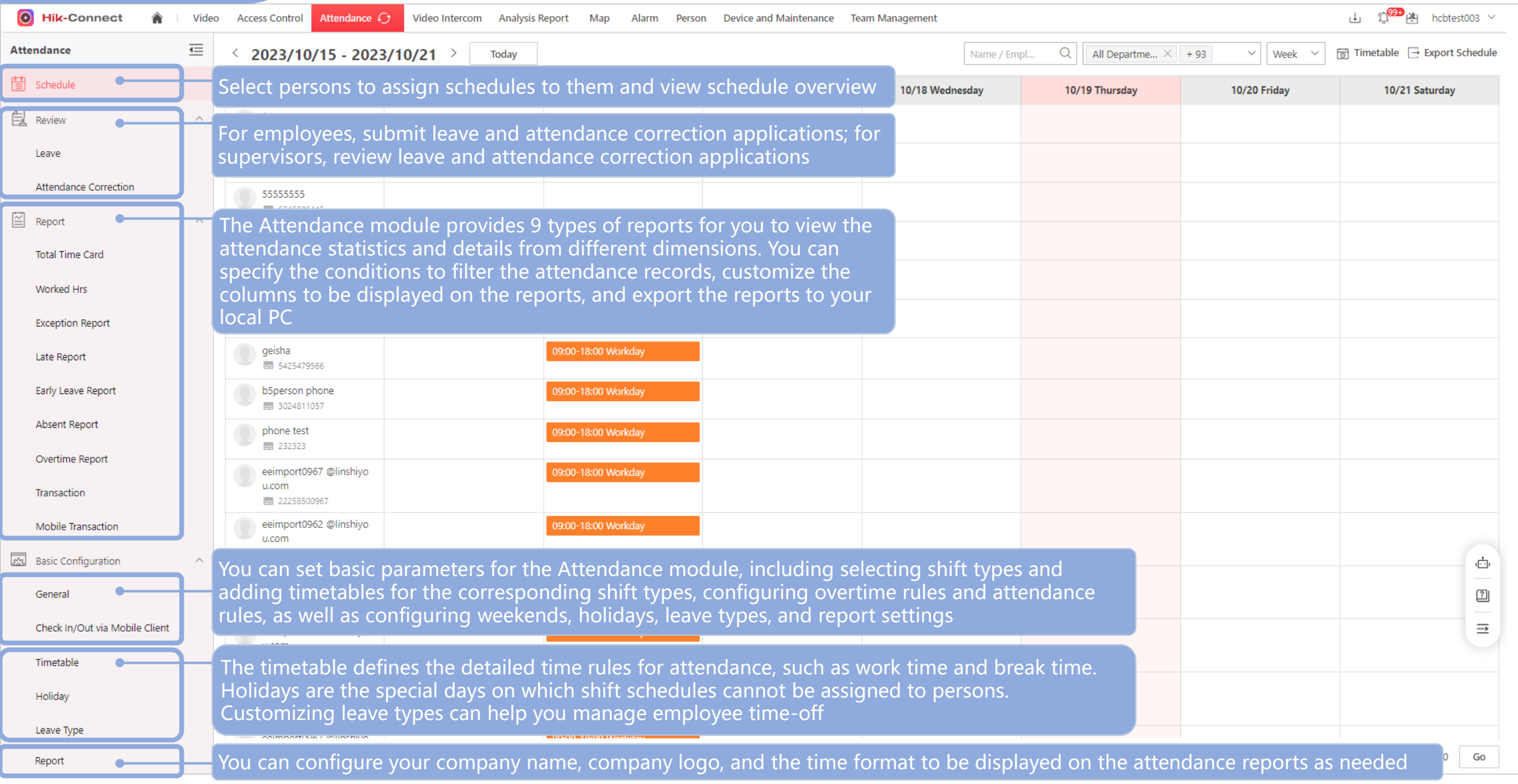
Know About Persons' Access Records in Real Time

You can find real-time records of people entering and exiting and the details of people in the latest records.

No Data

Configure access control settings

Attendance 7/9



Select persons to assign schedules to them and view schedule overview

For employees, submit leave and attendance correction applications; for supervisors, review leave and attendance correction applications

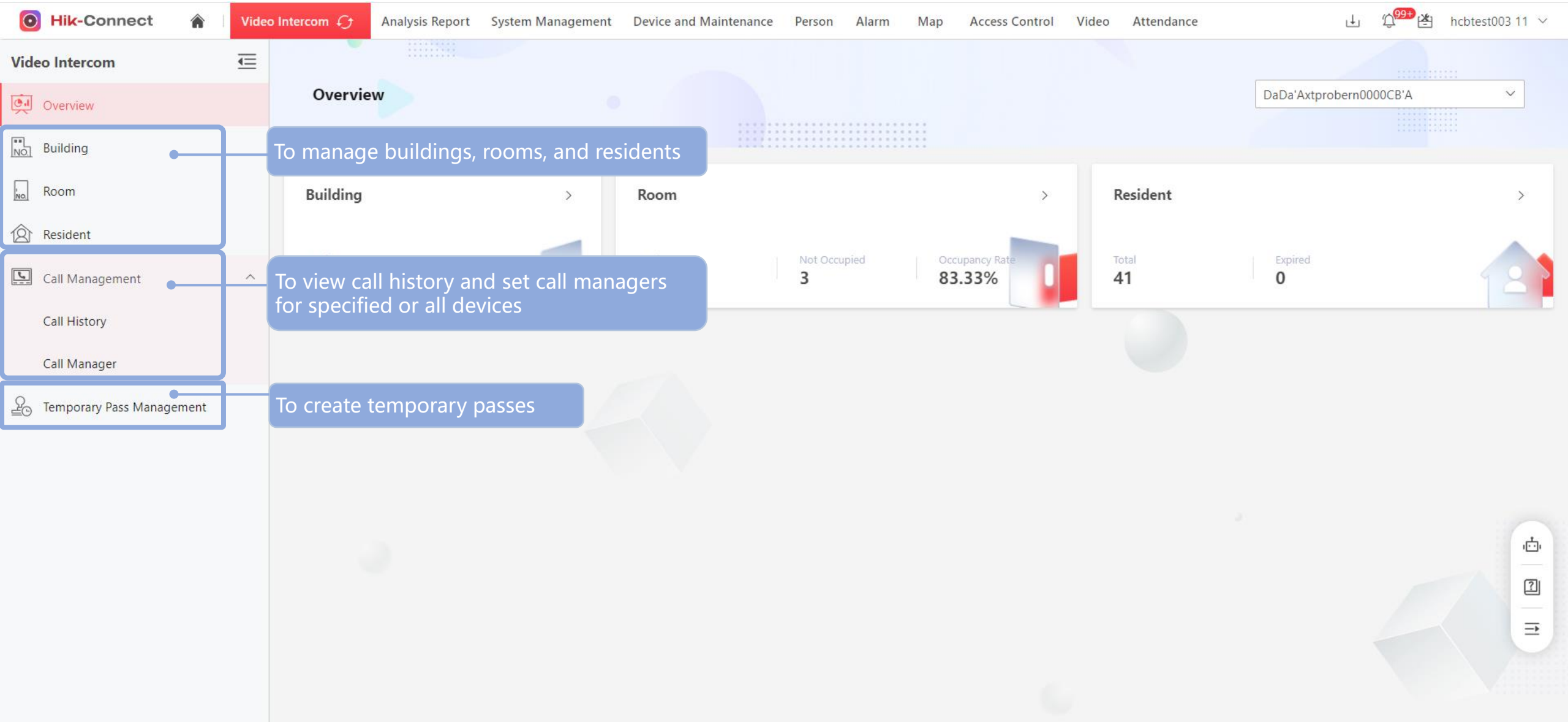
The Attendance module provides 9 types of reports for you to view the attendance statistics and details from different dimensions. You can specify the conditions to filter the attendance records, customize the columns to be displayed on the reports, and export the reports to your local PC

You can set basic parameters for the Attendance module, including selecting shift types and adding timetables for the corresponding shift types, configuring overtime rules and attendance rules, as well as configuring weekends, holidays, leave types, and report settings

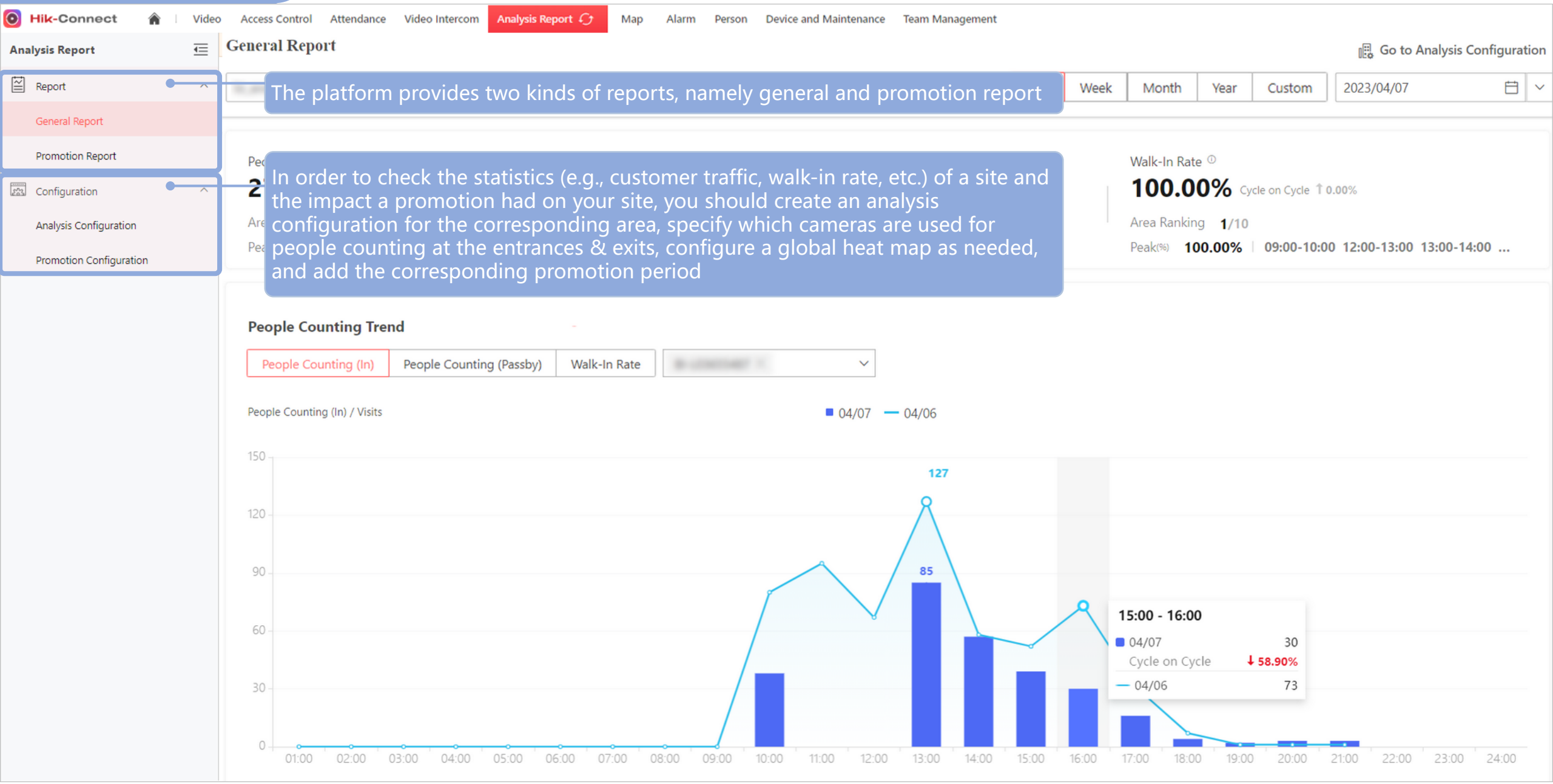
The timetable defines the detailed time rules for attendance, such as work time and break time. Holidays are the special days on which shift schedules cannot be assigned to persons. Customizing leave types can help you manage employee time-off

You can configure your company name, company logo, and the time format to be displayed on the attendance reports as needed

Video Intercom 8/9



Analysis Report 9/9



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